

Annual Report & Financial Statements for the year ended 31 December 2016

Making life changing differences to people with disabilities through trained dogs

Dogs For Good

Vision

A world in which everyone and every community is able to benefit from the help of a trained dog.

Mission

We bring trained dogs and people together to help them overcome specific challenges and enrich and improve the lives of both.

Values

Quality – in all we do

We are committed to achieving high standards and advancing best practice.

Individual approach

We value and respect each person and each dog as an individual and strive to help them all fulfil their potential and to learn from them. We engage with everyone openly and honestly.

Dog wellbeing

We work to ensure the health and happiness of our dogs. We will never compromise their welfare.

Innovation

We continually develop new ways dogs help people, through our curiosity, learning and expertise.

Collaboration

We work together and with others in teams, to advance our collective knowledge, operate more effectively, and thereby help more people.

Every pound counts

We make the most of every pound and every hour of volunteering given to us, by spending wisely, working efficiently and remaining focussed on our mission.

Dogs for Good

Report of the trustees for the year ending 31 December 2016

The trustees are pleased to present their annual directors' report with the financial statements of the charity for the year ending 31 December 2016 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Trustees are Directors and will be referred to throughout this document as trustees.

The people we support

We support adults and children with physical disabilities, adults with autism, families with children with autism, people with dementia and their carers and people with learning disabilities.

We support these conditions through three services. Our assistance dog service brings people together with a highly trained dog providing one to one support on a permanent basis where that person lives. Our family dog service supports families with children with autism who have a pet dog through training and ongoing support. Our community dog service meets the needs of people who cannot have a dog permanently in their lives, but nevertheless benefit from regular interaction with a dog. In these situations our dogs work with specialist handlers, often alongside health, education and social care professionals in a range of settings.

Our dogs make life changing differences to people with disabilities - they help with positive emotional wellbeing, improve confidence and self-esteem, increase social interaction and engagement and concentration as well as providing practical physical support.

In 2016 we supported

- Over 850 families and individuals on the autism spectrum.
- 111 families through one of our Family Dog workshops.
- The training of 6 autism assistance dog teams.
- The training of 37 new assistance dog partnerships for adults and children.
- 310 assistance dog clients with on-going aftercare.
- 151 people with a range of conditions, including children with brain injury, children and adults with learning difficulties and adults with autism, were supported through our community dog programme which delivered 561 structured goal-orientated animal assisted intervention sessions. In addition, 136 school pupils benefitted directly from time spent with a community school dog.

The need for our support

The need for our support grows each year with more and more enquiries for our services – in fact over 2,500 people in 2016 called us for help, which is why we are constantly looking at new ways to deliver our services and be able to provide support to a greater number of people.

- Over 1650 people enquired about an assistance dog in 2016.
- Over 900 people enquired about our Family Dog workshop in 2016.

Making a difference

We would not be able to do our work without the many dedicated volunteers who give of their time so freely. Specifically, we are very grateful to the following:

- 130 Puppy Socialisers and their families who support our puppies during their first year of life.
- 12 families who look after our brood bitches and their puppies in the first few weeks of life.
- 143 families who regularly offer 'bed and breakfast' to our pups and dogs in training or provide emergency care if a client cannot look after their dog.
- 90 people work as our ambassadors, regularly speaking about our work to groups, clubs, businesses and societies.
- 25 people drive for us delivering pups and equipment to other volunteer homes.
- 225 people regularly give their time to raise funds for Dogs for Good and raised over £125,000 in 2016 to support our work.

We are also extremely grateful to George Newns, Dogs for Good President and father of the Charity's founder, Frances Hay, who died in December 2016 aged 101. George was very active during the early days of the organisation and remained in regular contact right up to his death. We are all very privileged to have known and worked with George and he will be greatly missed.

Developing our new brand

2016 was the first full year with our new name and brand identity of Dogs for Good. It has been an exciting year with many new opportunities to talk about the wider impact of our work, most notably being selected as one of the beneficiary charities of The Times Christmas Appeal. Building awareness of Dogs for Good's work is key to more people understanding the many ways that our dogs and support services are helping people with disabilities. In total, 11 articles appeared in The Times (circulation 500,000 ABC) during December covering the charity's services, including supporting people with dementia and children in special educational needs schools, two areas of our work which are less well known.

We spoke at several conferences during the year, enabling us to talk about the wider impact that dogs can play in society and the importance of really understanding how we can best build a relationship with our dogs that meets the needs of all.

We were successful in securing new funds from the Life Changes Trust to further our work in Scotland supporting people with dementia and their carers and we will partner 8 new dementia assistance dogs over the next few years. This work will be closely evaluated in the hope that actively supporting people with dementia and their carers can be scaled-up significantly in future years.

Our #Dogsaregood campaign on social media received celebrity support from Chris Packham, Sharon Osbourne and Rick Wakeman with many of our own social media followers telling their stories about how dogs have made a difference to their lives.

We were delighted to appear in ITV's Puppy Secrets programme, which followed a litter of puppies from our own breeding scheme and then focussed on one of the pups as it started its journey to become an assistance dog. It was a great opportunity to highlight all the background work that goes into training our assistance dogs and the amazing commitment from our volunteers.

We welcomed national treasure Aled Jones to our national training centre in 2016 as part of BBC's Going Back, Giving Back series. Aled was able to experience first hand the impact that an assistance dog had played in the life of Tom Harris who was the first UK child to work with an assistance dog.

Plans for the future

We are ambitious for our future. Demand for our services has never been higher. We know that dogs can make significant differences to people's lives bringing independence, confidence, self-esteem and reducing social isolation as well as practical assistance with day to day tasks.

Every day, there are new stories about the rising costs of adult social care and the heavy demand on these services. Loneliness and emotional well-being impact on people's ability to cope and general quality of life and we know the positive impact dogs can have on these factors alone. Supporting people with dogs like ours can bring significant economic savings to health and social care budgets not to mention the wider wellbeing benefits to individuals. For example, it has been recognised that assistance dogs can help to reduce the need for carers by up to one-third - considering the life-time cost of training an assistance dog is around £48 per week, our services can make a significant reduction to the cost of caring, as well as bringing greater quality of life to the people we support.

We constantly seek ways to support more people and share our knowledge and expertise and to evidence the power of the very special bond between dogs and humans. We will continue to work with a number of universities and research institutes to evaluate the effectiveness of animal assisted intervention, support and therapies.

Our work is entirely dependent on the funds we raise to deliver it and, of course, our ongoing costs to support existing clients continue to rise each year. It costs around £20,000 to train and support an assistance or community dog during its life. In order to support more people seeking our help we are constantly developing and trialling new and different delivery models and providing evidence to health and social care providers about the support dogs like ours can offer.

Financial Review

There was a decrease in income by 5% to £3,027,595 in 2016 which is £185,096 less than 2015. This was largely due to lower legacy income of £1,403,223 (£1,572,738 in 2015) which of course is very difficult to predict. Our expenditure decreased by 2.2% to £2,989,488 (£3,056,739 in 2015) as a result of ongoing prudent management and the need to spend less on communicating our brand changes in 2016. There was a net positive movement in funds of £73,184 in 2016 (inflow £185,640 in 2015).

Investments

The trustees have the power to invest the unrestricted resources of the charity in appropriate investments. The trustees having regard to the liquidity requirements of running the charity have kept available funds in a variable interest bearing call account. The current interest rate is 0.2%.

Reserves Policy

It is the policy of the charity to hold reserves in its unrestricted funds that have not yet been committed or designated for any particular purpose. The trustees have set aside these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income streams as part of a policy of good financial management practice. The trustees set the level of these reserves after undertaking a thorough assessment of the charity's needs.

Given the nature of our commitment to clients to support their partnership with an assistance dog during its working life and indeed often of course to support clients for their life (successor dogs), and our high level of variable legacy income, the trustees believe that free reserves should stand at between 6 to 9 months of the gross projected annual revenue expenditure.

As at 31 December 2016, the amount of these reserves in the charity's unrestricted funds amounted to £2,791,106 of which £1,919,544 were free reserves. Free reserves are reserves which do not include restricted funds or funds tied up in the Freehold property. This represents 7 months (2015 7 months) reserves, based on projected gross revenue expenditure for the forthcoming year which trustees believe are an adequate level and fit with their reserves policy.

Fundraising

Our fundraising still operates in a difficult financial and political environment. Uncertainties about the overall direction of the wider economy and greater regulation in the charitable sector makes fundraising challenging.

The fundraising team are fully focussed on ensuring that our fundraising work fully reflects our values. This is particularly pertinent in the current climate where there is intense scrutiny on fundraising methods. We are very proud of our record of positive communication with our donors, although we are never complacent and remain vigilant to ensure we meet their high expectations of the way we should operate. We raise money from Individuals, Community groups, Trusts and Foundations and Corporates.

Our fundraising costs were 13% lower than in 2015 primarily due to the result of some oneoff costs last year relating to our re-brand which resulted in less expenditure on digital and donor communications in 2016.

We are grateful for support from 142 trusts and grant-making organisations. Without this support we would not be able to provide the services we do. There are just too many trusts to thank in this report, but in particular in 2016 we would wish to thank:

The Ostacchini Family Charitable Trust
The Kennel Club Charitable Trust
BBC Children in Need
Christ's Hospital in Sherburn
The James Tudor Foundation
Response Systems International Trust
Times Newspaper Christmas Charity Appeal

We are grateful for on-going support from our corporate partners and all those that partner one of our puppies in training. We are also grateful to the people who support us through payroll giving and for all the many companies who have helped us by sharing their expertise and/or with volunteering support. Again we can't thank everyone here but special thanks must go to Elanco, James Wellbeloved, Pets at Home, Countrywide, JM Finn & Co, Ultima and Lloyds Bank.

We will continue to seek diversification of our funding in the future, particularly through developing contracts for our services.

Structure, Governance and Management

Legal Status and Objectives

Dogs for Good is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. The liability of the trustees, as members, is limited to £1. The directors of the charity are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

Appointment of Trustees and Induction

When trustee vacancies occur, nominations for new trustees are received from the charity's stakeholders and are considered by the whole Trustee body against the specific requirements that have been identified for the vacancy. On appointment, new trustees receive a detailed information pack on both their role as a trustee and on the charity. They are invited to attend a trustees meeting before formally accepting the position and are also invited and encouraged to visit and take part in various aspects of the charity's work to gain a fuller understanding of the issues involved.

Under the terms of the Memorandum of Association of Dogs for Good, one member of the board of trustees must be a disabled person having the use of an assistance dog belonging to the charity.

Organisation

The board of trustees oversees the work of the charity and meets four times a year. The Chief Executive is responsible for the day to day operations of the charity with delegated powers, sufficient for the purpose, approved by trustees. An executive committee, headed by the Chief Executive and comprising of the Director of Training and Development, Director of Finance and Director of Marketing, meets fortnightly to provide a regular review of the strategic plan, the external environment and the services the charity provides.

Related parties and co-operation with other organisations

None of the trustees receive remuneration from their work with the charity. Any connection between a trustee or senior manager with a third party contractor must be disclosed to the full board of trustees. In the current year no such related party transactions were reported.

Pay policy for senior staff

The board of trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee received remuneration during the year.

The pay of senior staff is reviewed annually and where appropriate, increased in line with any cost of living payments given to all staff. The trustees benchmark the pay of senior managers against pay levels in other charities of similar size and complexity.

Risk management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity faces
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review

• the implementation of procedures designed to minimise or manage any potential impact should those risks materialise.

The work has identified that financial sustainability is the major financial risk for the charity. The key element of managing financial risk is regular review of funds available and tight control of expenditure.

Attention has also been focused on non-financial risks arising from reputation, fire, health and safety and the welfare and health of our dogs. These risks are managed by having robust policies and procedures in place as well as ensuring that staff training includes awareness of risks and what to do to highlight any issues.

Public benefit

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charities Commission's general guidance on public benefit.

Dogs for Good is a life transforming charity, offering practical support and increased independence through partnership between people living with disability and specially trained dogs. The charity also offers practical advice and support through its Family Dog service to families with a child affected by autism who wish to acquire or already have a family pet dog.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dogs for Good for the purposes of company law) are responsible for preparing a Trustees' Annual Report and Financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards, including FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware, and
- the trustees, having made enquiries of fellow directors that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

Ellacotts LLP have indicated their willingness to continue in office and in accordance with the provisions of the Companies Act it is proposed that they be re-appointed auditors for the ensuing year.

By order of the board of trustees

John Starley 02.05.17

Independent Auditor's Report to the members of Dogs for Good

We have audited the financial statements of Dogs for Good for the year ended 31 December 2016 which comprise the Statement of Financial Activities, the Balance Sheet, Statement of Cash Flows and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charity's trustees, as a body, in accordance with Section 44 (1)(c). Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members, as a body and the charity trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

As explained more fully in the Statement of Trustees' Responsibilities on pages 8 to 9, the trustees, who are also the directors of Dogs for Good for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

 have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 (as amended) and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustee's Report for the financial year for which the financial statements are prepared is consistent with the accounts.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and from preparing the Strategic Report.

Charlotte Houghton BSc ACA (Senior Statutory Auditor)

for and on behalf of Ellacotts LLP, Chartered Accountants & Statutory Auditor

Sharlotte Haughton

Countrywide House 23 West Bar, Banbury Oxfordshire, OX16 9SA

Date: 02.05.2017

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) For the year ended 31 December 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Income					
Donations and legacies	1	2,489,112	538,483	3,027,595	3,212,691
Charitable activities	2	1,050	-	1,050	950
Other trading activities	3	20,022	-	20,022	21,329
Investment income	4	4,425	-	4,425	4,221
Total incoming resources		2,514,609	538,483	3,053,092	3,239,191
Expenditure					
Costs of raising funds	5	726,474	-	726,474	829,951
Charitable activities	6	1,741,487	521,527	2,263,014	2,226,788
Total resources expended	9	2,467,961	521,527	2,989,488	3,056,739
Net gains on investments	13	9,581	-	9,581	3,188
Net income and net movement					
in funds for the year		56,229	16,956	73,185	185,640
Reconciliation of funds:					
Funds at start of year		2,734,877	588,187	3,323,064	3,137,424
Total funds at end of year	19	2,791,106	605,143	3,396,249	3,323,064

There were no recognised gains or losses other than the surplus for the financial year. All income and expenditure derives from continuing activities.

BALANCE SHEET As at 31 December 2016

	Note	2016 £	2015 £
Fixed assets			
Tangible fixed assets	12	1,614,585	1,596,903
Investments	13 _	134,999	122,628
		1,749,584	1,719,531
Current assets			
Stock	14	15,578	8,575
Debtors	15	361,825	738,909
Cash at bank and in hand		1,483,084	1,069,076
		1,860,487	1,816,560
Creditors: amounts falling due within one year	16 _	(185,850)	(172,411)
Net current assets		1,674,637	1,644,149
Total assets less current liabilities		3,424,221	3,363,680
Creditors: amounts falling due in more than one year	17	(27,972)	(40,616)
Net assets	20	3,396,249	3,323,064
Restricted funds	18	605,143	588,187
Unrestricted funds	19	2,791,106	2,734,877
		3,396,249	3,323,064

Company registration number 4416149

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Trustees and authorised for issue on 02.05.17.

John Starley Chairman

The accompanying accounting policies and notes form an integral part of these financial statements.

CASH FLOW STATEMENT As at 31 December 2016

Net cash (outflow) from operating activity	ties	Note a	2016 £ 524,705	2015 £ (22,941)
Capital expenditure Purchase of tangible fixed assets Purchase of fixed asset investments Financing			(95,612) (2,790)	(259,689) (2,556)
Finance lease payments			(12,295)	(11,420)
(Decrease) in cash		_	414,008	(296,606)
a. Reconciliation of changes in resources cash (outflow) from operating activities Net incoming/(outgoing) resources for the	e year		73,185	185,640
Depreciation and write-off of fixed assets Unrealised investment gain			77,930 (9,581)	69,736 (3,188)
Decrease/(increase) in debtors			377,084	(351,687)
Increase in creditors			13,091	63,864
(Increase)/decrease in stock			(7,004)	12,694
Net cash (outflow) from operating activity	ties		524,705	(22,941)
b. Reconciliation of net cash flow to mornet debt (note c)	vement in			
(Decrease) in cash			414,008	(296,606)
Finance lease payments		<u>-</u>	12,295	11,420
Change in net debt			426,303	(285,186)
Net debt at 1 January 2016		С_	1,016,561	1,301,747
			1,442,865	1,016,561
c. Analysis of changes in net debt	At 1 January 2016	Cash flows	Other changes	At 31 December 2016
	£	£	£	£
Cash at bank and in hand	1,069,076	414,008	-	1,483,084
Debt due within one year Debt due after one year	(11,899) (40,616)	- 12,295	(348) 349	(12,247) (27,972)
,	1,016,561	426,303	-1	1,442,865
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PRINCIPAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP), the Companies Act 2006, the Charities Act 2011 and Charities Accounts (Scotland) Regulations 2006 as amended by The Charities Accounts (Scotland) Amendment (No. 2) Regulations 2014.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The company has taken advantage of the exemption provided by section 408 of the Companies Act 2006 and p9.8A of FRS 102 and has not prepared group accounts due to the company and its subsidiary comprising a small sized group and the results of the subsidiary not being material to the group.

GOING CONCERN

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charitable company's forecast and projections and have taken account of pressures on donation and investment income. After making enquiries the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

INCOMING RESOURCES

Donations, legacies and gifts

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Legacies to which the charity is entitled are included in the statement of financial activities unless they are incapable of measurement. They are included when the charity is advised by the personal representative of an estate that receipt of probate and the legacy receivable can be measured reliably.

PRINCIPAL ACCOUNTING POLICIES

Material legacies which have been notified but not recognised as incoming resources in the SOFA are disclosed in a separate note to the accounts with an estimate of the amount receivable (note 1).

Gifts-in-kind are accounted for at the trustees' estimate of value to the charity or sale value as follows:

- assets received for distribution by the charity are recognised only when distributed.
- assets received for resale are recognised, where practicable, when receivable or otherwise when sold.
- gifts of fixed assets for charity use or funds for acquiring fixed assets for charity use are accounted for (as restricted funds) immediately on receipt.

Intangible income is valued in income to the extent that it represents goods or services which would otherwise by purchased. An equivalent amount is charged as expenditure. Voluntary help is not included as income.

Cash collected to which the charity is legally entitled but which has not been received at the year end is included as income.

Donations under deed of covenant and gift aid together with the associated income tax recoveries are credited as income when donations are received.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

RESOURCES EXPENDED

All costs are allocated between expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Expenditure, which is charged on an accruals basis, is allocated between:

- costs of raising funds
- expenditure on charitable activities includes the costs of training, health and welfare of dogs and managing the client process before and after allocation of a dog.
- other expenditure represents those items not falling into any other heading.

PRINCIPAL ACCOUNTING POLICIES

Support costs include central functions and have been allocated to activity costs categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

IRRECOVERABLE VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

FUND ACCOUNTING

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Designated funds are unrestricted funds which have been designated for specific purposes by the trustees.

CAPITALISATION OF TANGIBLE FIXED ASSETS

Tangible fixed assets are included at cost. Tangible fixed assets costing below £1,000 in value are not capitalised. Impairment reviews are carried out if there is reasonable evidence to suggest that an impairment of fixed asset value has occurred.

DEPRECIATION

Depreciation is calculated to write down the cost of all tangible fixed assets held for charity use other than freehold land over their expected useful lives. The rates and periods generally applicable are:

Freehold Buildings 50 years straight line Motor Vehicles 25% straight line

Equipment 15% reducing balance, 5, 7 and 10 years straight line

Computer Equipment 3 years straight line

INVESTMENTS

Assets held for investment purposes are valued at market value at the balance sheet date. There are no restrictions on the charity's power to invest. Net gains and losses arising on revaluations and disposals during the year are included in the statements of financial activities.

PRINCIPAL ACCOUNTING POLICIES

STOCK

Stocks are stated at the lower of cost and net realisable value. It represents the purchase cost of merchandise for resale, and the value of dog food.

LIABILITIES

Liabilities are recognised when there is a legal and constructive obligation committing the charity to the expenditure.

CONTRIBUTIONS TO PENSION FUNDS

Defined contribution schemes

The pension costs charged in the year represent the amount of the contributions payable to the schemes in respect of the accounting period.

LEASED ASSETS

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the SOFA so as to produce a consistent periodic rate of charge on the net obligation outstanding at each period.

All other leases are regarded as operating leases and the payments made for them are charged to the statement of financial activities on a straight line basis over the lease term.

TAXATION

The activities of the charity fall within the exemptions conferred by sections 505 and 506 of the Income and Corporation Taxes Act 1988. Consequently, no corporation tax is provided for in the financial statements.

CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

1 Income from donations and legacies

	Unrestricted	Restricted	l Funds	Total	Total
	Funds	Other	Capital	2016	2015
	£	£	£	£	£
Donations & Gifts	1,085,890	491,685	46,798	1,624,373	1,639,953
Legacies	1,403,222	-	-	1,403,222	1,572,738
Total Voluntary Income	2,489,112	491,685	46,798	3,027,595	3,212,691

The income from donations and legacies was £3,027,595 (2015: £3,212,691) of which £2,489,112 was unrestricted (2015: £2,498,815) and £538,483 restricted (2015: £713,876)

	2010	2013
Legacies	£	£
The following material legacies have been recognised as income in the year:		
Ms M E Lambert	26 270	
Ms E Mawby	26,370 203 F01	-
Ms J Clarke	203,591 21,460	-
Mr I K Annable	106,422	-
Ms C Bell	33,333	-
Mr D G Steele	30,000	-
Ms H Widdowson	30,000 34,485	-
Mr I M Hyde	40,000	-
Ms M Wheeler	73,727	-
Mr N & Mrs R Smith	75,727 25,000	-
Mr P N Hopcroft	40,000	-
Ms R Blanford	25,000	-
Mr R S Wiles	80,000	-
Ms S Johnson	91,134	-
Mr S M Still	28,000	-
Ms V How	35,434	-
Ms S M Thomas	20,352	
Ms A M Welham	20,332	77,513
Ms A E Jones	_	150,000
Ms B A Percival	-	20,000
Ms B M Ellis	-	30,395
Ms D Lee	-	33,274
Ms D A Allan	-	100,000
Ms E F Holland	_	124,470
Ms E A Pickard	-	50,000
Ms E W Willis	-	32,577
IND F AA AAHHO	-	32,311

2016

2015

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

Legacies (continued)		
	2016	2015
	£	£
Ms G I Johnson	-	70,000
Ms J A Coley	-	21,916
Ms J V Bird	-	40,000
Ms L Finlay	-	27,791
Mr M Calvert	-	40,000
Ms M G Swaisland	-	408,036
Ms M Iddenden	-	25,000
Ms N King	-	20,000
Ms N McIntosh	-	24,742
Mrs S M F Thomas	-	50,000
Other legacies received	488,914	227,024

All legacies are classified as unrestricted.

There are some legacies of which the charity has been notified at 31 December 2016 for which the amounts cannot be fully ascertained. The financial statements include payments received on account but not any estimated for the future amounts receivable. There is estimated to be in excess of £39,500 of residuary legacies due at the year end.

2 CHARITABLE ACTIVITIES

	2016 £	2015 £
Qualification Fees	1,050	950
	1,050	950
3 OTHER TRADING ACTIVITIES		
	2016	2015
	£	£
Income from ancillary trading Cost of merchandise	20,022 (10,894)	21,329 (26,538)
	9,128	(5,209)

1,403,222 1,572,738

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

4 INVESTMENT INCOME				
			2016	2015
			£	£
Park days 25			4.625	4.665
Bank deposits Share dividends			1,635 2,790	1,665 2,556
Silate dividends			2,730	2,330
			4,425	4,221
All investments are held in the United Kingdom				
5 COSTS OF RAISING FUNDS				
			2016	2015
			£	£ £
Staff salaries and pensions			468,608	458,998
Other fundraising expenses:			C4 004	90.055
Donor recruitment, retention and communication Digital	OH		64,084 48,616	89,955 88,408
Shows and events			15,538	20,523
Travel			4,373	3,673
Administrative expenses			26,805	40,388
Support costs (note 8)			87,556	101,468
Cost of merchandise			10,894	26,538
			726,474	829,951
6 CHARITABLE ACTIVITIES				
	Direct Costs	Indirect Costs	2016	2015
	£	£	£	£
Provision of services:				
Assistance Dogs	1,416,998	176,816	1,593,814	1,646,669
Family Dog	284,794	35,537	320,331	269,117
Community Dog	310,166	38,703	348,869	311,002
	2,011,958	251,056	2,263,014	2,226,788

Expenditure on charitable activities was £2,263,014 (2015: £2,226,788) of which £521,527 was restricted (2015: £579,263).

Governance costs are included in charitable activities.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

Comparative note 6			
	Direct Costs	Indirect Costs	2015
Provision of services:	£	£	£
Frovision of services.			
Assistance Dogs	1,477,341	169,328	1,646,669
Family Dog	241,444	27,673	269,117
Community Dog	279,021	31,981	311,002
	1,997,806	228,982	2,226,778

7 GOVERNANCE COSTS

	Unrestricted £	Total 2016 £	Total 2015 £
Staff salaries and pensions	81,518	81,518	77,306
Establishment expenses Office expenses Travel and subsistence Professional Fees: Accountancy and audit	4,237 1,578 634 8,824	4,237 1,578 634 8,824	4,101 1,648 1,075 8,144
	96,791	96,791	92,274

8 ALLOCATION OF SUPPORT COSTS AND OVERHEADS

The breakdown of support costs and how these were allocated is shown in the table below. Support costs are allocated on a basis consistent with the use of the resources. E.g. staff costs by the time spent and other costs by their usage.

	Costs of generating voluntary income	Charitable activities: Training	Governance costs	Total 2016
	£	£	£	£
Accountancy & audit	-	-	8,824	8,824
Staff costs	54,617	107,136	81,518	243,271
Establishment costs	9,533	14,711	4,237	28,481
Office expenses	17,365	23,094	1,578	42,037
Travel & subsistence	2,924	4,650	634	8,208
Depreciation	3,117	4,676	-	7,793
Total	87,556	154,267	96,791	338,614
	Note 5		Note 7	

Comparative note 8

	Costs of generating voluntary income	Charitable activities: Training	Governance costs	Total 2015
	£	£	£	£
Accountancy & audit	-	-	8,144	8,144
Staff costs	62,247	93,465	77,306	233,018
Establishment costs	10,326	14,212	4,101	28,639
Office expenses	21,344	21,521	1,648	44,513
Travel & subsistence	4,064	4,023	1,075	9,162
Depreciation	3,487	3,487	-	6,974
Total	101,468	136,708	92,274	330,450

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

9 TOTAL RESOURCES EXPENDED		
	2016	2015
Total resources expended include:	£	£
Auditors' remuneration		
Audit services	6,950	8,500
Depreciation and amortisation:		
Tangible fixed assets	77,930	69,736
Pensions costs	105,229	102,067
Operating lease rentals:		
Hire of motor vehicles	85,657	88,238
Other equipment	22,342	18,452
Land and property	35,706	28,026
10 EMPLOYEES		
Staff costs during the year were as follows:		
	2016	2015
	£	£
Wages and salaries	1,653,202	1,604,182
Social security costs	149,137	138,247
Pension costs	105,229	102,067
	1,907,568	1,844,496
Other costs	31,983	31,943
	1,939,551	1,876,439

The key management personnel of the charity comprise the trustees, the Chief Executive, Director of Finance, Director of Training and Development and Director of Marketing. The total employee benefits of the key management personnel of the charity were £258,252 (2015: £243,170).

The average number of full time equivalent employees, analysed by category, during the year was:	2016 Number	2015 Number
Charitable activities	50	48
Fundraising	14	12
Governance	3	3
	67	63

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

11 PAYMENTS TO TRUSTEES AND CONNECTED PERSONS

No trustee received remuneration in the year directly from either the charity or an institution or company controlled by the charity.

Expense reimbursements paid to 0 (2015: 2) trustees during the year amounted to £nil (2015: £1,074), in respect of travel.

12 TANGIBLE FIXED ASSETS

	Freehold Land and Buildings £	Fixtures Fittings and Equipment £	Motor Vehicles £	2016 Total £
Cost				
At 1 January 2016	1,845,954	287,470	8,174	2,141,598
Additions	92,479	3,133	-	95,612
At 31 December 2016	1,938,433	290,603	8,174	2,237,210
Depreciation				
At 1 January 2016	353,421	183,100	8,174	544,695
Provided in the year	38,769	39,161	-	77,930
At 31 December 2016	392,190	222,261	8,174	622,625
Net Book Value at 31 December 2016	1,546,243	68,342	-	1,614,585
Net book value at 31 December 2015	1,492,533	104,370	-	1,596,903

All tangible fixed assets were used for charitable purposes.

The net book value of the tangible fixed assets includes £41,036 (2015: £54,715) in respect of assets held under finance leases or hire purchase contracts. The depreciation charge in respect of such assets amounted to £13,679 (2015: £13,679) for the year.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

13 INVESTMENTS		
	2016	2015
An analysis of investments is as follows:	£	£
COIF Charity Funds	12,769	11,224
Charities Aid Foundation	122,230	111,404
Total listed investments	134,999	122,628
All shares are held within the United Kingdom. Listed Investments		
Listed investments	2016	2015
An analysis of the movement in the market value of investments is as follows:	£	£
Valuation at 1 January 2016	122,628	116,884
Additions	2,790	2,556
Unrealised gain/(loss) on revaluation	9,581	3,188
Valuation as at 31 December 2016	134,999	122,628

If the investments had not been re-valued they would have been included on the historical costs basis at the following amounts:

	COIF Charity Fund £	Charities Aid Foundation £	Total £
Cost At 1 January 2016 Additions	4,100 -	70,307 2,790	74,407 2,790
At 31 December 2016	4,100	73,097	77,197
14 STOCK			
		2016 £	2015 £
Stock		15,579	8,575

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

15 DEBTORS		
	2016	2015
	£	£
Prepayments	59,367	95,243
Accrued income	276,839	619,729
Other debtors	25,619	23,937
	361,825	738,909
Accrued income includes £135,207 of legacy income (2015: £599,423)		
16 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2016	2015
	£	£
Net obligations under hire purchase contracts	12,247	11,899
Other creditors	149,867	80,194
Accruals	23,736	80,318
	185,850	172,411
17 CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR		
	2016	2015
	£	£
Net obligations under hire purchase contracts	27,972	40,616
Instalments not due within five years	-	-

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

18 RESTRICTED FUNDS

	Training Hall Fund £	AAI Fund £	National Lottery Charities Board Fund £	Assistance Dogs Fund £	Other Funds £	Total £
At 1 January 2016 Donations received	237,396	18,858	322,177	-	9,756	588,187
during the year	46,799	91,691	-	117,512	282,481	538,483
Expenditure	(5,684)	(104,358)	(8,261)	(117,512)	(285,712)	(521,527)
At 31 December 2016	278,511	6,191	313,916	-	6,525	605,143
COMPARATIVE			National Lottery Charities	Assistance		
	Training Hall	AAI	Board	Dogs	Other	
	Fund	Fund	Fund	Fund	Funds	Total
	£	£	£	£	£	£
At 1 January 2015 Donations received	91,851	17,788	330,438	-	13,497	453,574
during the year	145,545	96,151	_	231,048	259,132	713,876
Expenditure	-	(95,081)	(8,261)	(213,048)	(262,873)	(579,263)
At 31 December 2015	237,396	18,858	322,177	-	9,756	588,187

- i The National Lottery Charities Board Fund was established in 1999 following receipt of a grant from the National Lottery Charities Board. This capital fund was specifically to purchase the site at Banbury, help fund the construction of the Frances Hay Centre and carry out necessary improvements.
- ii Assistance Dog Fund previously known as The Skilled Companions Fund was established in 2003 following receipt of a donation from Pets at Home. The condition of the gifts is that the fund is used to provide assistance dogs for disabled Children. The Skilled Companions Fund has been expanded to include the training of assistance dogs for children with autism.
- iii The AAI Fund has been established to continue our work in the belief that dogs are good for us and can help working with health professionals to help make progress and reach goals with individuals and groups that benefit from interaction with a dog.
- iv The Training Hall Fund had been set up to raise money to improve training facilities.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

Restricted Funds (continued) Other restricted funds:

	Dog and Puppy Sponsorship £	Family Dog £	Kennel & Equipment £	Aftercare Project £	Regional Support £	Total £
At 1 January 2016	-	-	9,705	-	51	9,756
Donations received	177,391	72,084	-	10,662	22,344	282,481
Expenditure	(177,391)	(71,949)	(3,369)	(10,659)	(22,344)	(285,712)
At 31 December 2016	-	135	6,336	3	51	6,525

COMPARATIVE

Other restricted funds:

	Dog and Puppy Sponsorship £	Family Dog £	Kennel & Equipment £	Aftercare Project £	Regional Support £	Total £
At 1 January 2015	-	-	13,074	3	420	13,497
Donations received	202,127	24,510	-	4,500	27,995	259,132
Expenditure	(202,127)	(24,510)	(3,369)	(4,503)	(28,364)	(262,873)
At 31 December 2015	-	-	9,705	-	51	9,756

The other restricted funds as at 31 December 2016 are comprised of:

- i The Dog and Puppy Sponsorship Fund was established in 2002. The condition of the gifts is that income is to be used for the dog and puppy sponsorship and training from the date of the gift.
- ii Family Dog previously known as PAWS was established in 2009 as a project to support families with children with autism who have a pet dog. The condition of the gifts is that income is to be used for working with the parents of children with autism who already have or think a pet dog may assist them.
- iii The Aftercare Project Fund was established in 2003. The condition of the gifts is that income is to be used for follow up visits by instructors to qualified team.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

Restricted funds (continued)

- iv The Regional Support Fund was established in 2003 following receipt of donations. The condition of the gifts is that income is to be used for training partnerships in the nominated areas.
- v Kennel and Equipment was established regarding funds put towards our kennel day block.

19 UNRESTRICTED FUNDS

	Designated Funds £	General Funds £	Total Unrestricted Funds £
At 1 January 2016 Incoming resources Expenditure Unrealised gain on investment	894,707 - (23,145) -	1,840,170 2,514,609 (2,444,816) 9,581	
At 31 December 2016	871,562	1,919,544	2,791,106
COMPARATIVE			- 1
	Designated Funds £	General Funds £	Total Unrestricted Funds £
At 1 January 2015 Incoming resources Expenditure Unrealised gain on investment	917,852 - (23,145) -	1,765,998 2,525,315 (2,454,331) 3,188	2,525,315
At 31 December 2015	894,707	1,840,170	2,734,877

The Designated fund represents the net book value of the Freehold building after taking into account the National Lottery Board Fund. The Building was constructed from funding from the National Lottery Board Fund, shown in restricted funds (note 18).

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

20 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Designated Funds £	Unrestricted Funds £	Restricted Funds £	2016 Total £
Tangible fixed assets Investments Current assets	871,562 - -	144,260 134,999 1,854,107	598,763 - 6,380	1,614,585 134,999 1,860,487
Current liabilities Long term liabilities	-	(185,850) (27,972)	-	(185,850) (27,972)
	871,562	1,919,544	605,143	3,396,249
COMPARATIVE				
	Designated	Unrestricted	Restricted	2015
	Funds	Funds	Funds	Total
	£	£	£	£
Tangible fixed assets	894,707	132,918	569,278	1,596,903
Investments	-	122,628	-	122,628
Current assets	-	1,797,651	18,909	1,816,560
Current liabilities	-	(172,411)	-	(172,411)
Long term liabilities	-	(40,616)	-	(40,616)
	894,707	1,840,170	588,187	3,323,064

21 COMMITMENTS

There were capital commitments at 31 December 2016 of £nil (2015 - £nil).

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2016

LEASING COMMITMENTS

The Charity has annual operating lease commitments as follows:

Plant and machinery	2016 £	2015 £
Within one year Between two and five years	100,786 116,372	66,238 51,242
	217,158	117,480
Land and Property		
Within one year	16,693	15,230
Between two and five years	35,210	6,854
	51,903	22,084
	269,061	139,564

22 PENSIONS

The Charity operates defined contribution pension schemes for the benefit of the employees. The assets of the schemes are administered by trustees in funds independent from those of the charity.

23 RELATED PARTY TRANSACTIONS

There were no related party transactions in the reporting period requiring disclosure,

Dogs for Good

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Charity Registered No. in Scotland SC039828

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President

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Michael Eyre Brenda Hall

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